



**U.S. Career
Institute®**
Dream ▶ Learn ▶ Succeed™

Online Medical Transcription Training

Train At Home To Work At Home...

Experienced
**Medical
Transcriptionists**
earn a median
salary of
\$37,550*



Be a **Medical Transcription
and Editing Specialist!**

Great Career...Great Future...and it's so easy to start!

Here's everything you need to know...

In as little as six months, you could be making good money from home!

> Be a Medical Transcriptionist and Editor

Here's why Medical Transcription and Editing Specialists are in-demand!

Healthcare is booming! The ever-increasing number of patients, insurance claims and hospital admissions is driving growth in healthcare. The medical profession needs Medical Transcription and Editing Specialists because healthcare is growing faster than nearly any other field. Work from home or if you'd rather work in an office, there are plenty of good jobs in hospitals, clinics and doctors' offices.

What is Medical Transcription and Editing?

Following each examination, diagnosis and procedure, doctors record audio dictation that must be transcribed into professionally formatted medical reports. These reports are crucial in connecting doctors and hospitals with insurance companies. Without transcriptionists' medical reports, the healthcare industry would come to a standstill.

In order to keep the system working smoothly, Medical Transcriptionists and Editors all across the country transcribe reports and review them for accuracy. With millions of doctor visits each year, you can see why Medical Transcriptionists are so important to the healthcare industry.

Build your skills and build your salary!

Some Medical Transcription and Editing Specialists are paid on a production basis. The more you produce, the more you will earn. This gives you the opportunity to sharpen your skills and really boost your earning power!

Your materials include audio recordings that you'll use to learn word parts and terminology, along with practice exercises and reports. When you graduate, you'll be glad you received this extensive real-world practice. You'll have the skills you need to get a strong start in your new career. With experience, you can earn a median salary of \$37,550!*

Training that fits your life...

Our Medical Transcription and Editing Specialist online training program will teach you everything you need to know to start working as a Medical Transcriptionist and Editor. No previous medical experience is necessary!

No need to change your daily schedule. No need to take time from family or job. There are no classes to attend and no schedules to keep. Your program comes with everything you need to succeed!

You study when it's convenient. You set your own pace. Complete your lessons as quickly as you wish. You can be ready to start working in as little as six months.



"When I decided to do a new enrollment with US Career Institute in medical transcription & editing, they have all been supportive and helpful along my journey! I really like the all online format which is great for a visual learner like me!"

Shelly B.



Experts guide you step by step

Your online Medical Transcription and Editing Specialist program was designed by experienced educators and industry professionals to give you all the skills you need to land this exciting job in as little as six months. Everything is explained in easy-to-understand language. Numerous examples show you exactly what to do and how to do it.

Nothing is left to chance! As you finish each lesson, you're ready for the next. No previous medical or business knowledge needed. And when you finish your program, you'll be ready to work!



Be a vital part of the medical care team. Join the many men and women working in the healthcare industry to keep their families, friends and neighbors healthy and happy. Being a Medical Transcriptionist puts you in the heart of the healthcare team!

We offer self-paced, online training for Medical Transcription and Editing!

Training with us is easy!

Imagine a class that always starts the second you're ready. One you don't have to travel to attend. A class that moves quickly through lessons you find easy and slows down on the topics you choose. Think of having an expert instructor standing by to answer your questions and cheer you along, just a phone call or email away. This is no dream. This is U.S. Career Institute!

Set your own pace!

Go as quickly as you wish, graduate in as little as six months. Lessons are available as you need them. As you complete each assignment, send it to your instructor for grading. Then go on to the next lesson. No need to wait for the results of previous exams. And if you want to take time off for a vacation, your lessons wait until you return.

Open-book exams take the pressure out of testing.

We don't try to test you on how much you can remember. We help you learn what you need to know and show you how to find the answers to what you don't know. We believe that open-book exams—just like those many colleges use—are the best way to find out how much you can accomplish in the real world.

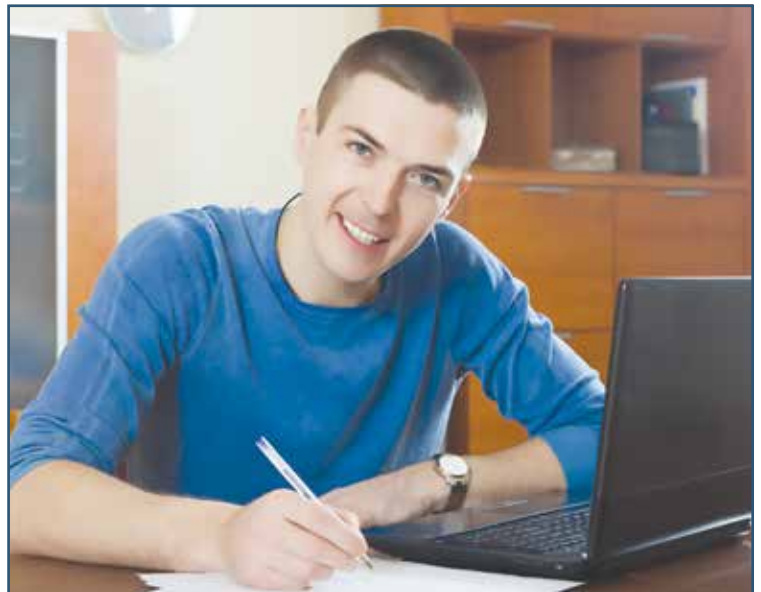
You learn it all!

- ✓ How the human body works... Master human anatomy and physiology.
- ✓ How to speak the language... Explore medical terminology and pronunciations.
- ✓ How medical transcription impacts healthcare.
- ✓ How to work like a professional. Discover how transcriptionists use speech recognition technology and the Internet to boost their productivity and earnings.
- ✓ Electronic health records... Learn how medical records have been transitioned to an electronic, computer-based system.



Whenever you have a question, send us an email or call us toll-free for quick answers!

Your instructors are an email or phone call away! Just email us or call the toll-free number we send you as soon as you enroll. Our staff of instructors is on duty year-round to answer all your questions.



- **No classes to attend...no schedules to keep!**

Talk about flexibility! Our online program couldn't offer you more. No classes, no rigid schedules, no commute, no interruptions in your regular activities and commitments. Courses are self-paced so you study when and where you want. What could be better than that?

- **Opportunity! Good Income! Rewarding Career!**

A career in Medical Transcription and Editing offers you the opportunity to earn a good income! For each visit to the doctor, the notes must be transcribed into professionally formatted medical reports. These reports are crucial in connecting doctors and hospitals with insurance companies. Medical Transcriptionists and editors transcribe reports and review for accuracy. With nearly one billion doctor visits each year, you can see why medical transcription is an in-demand career.

- **DEAC Accredited.**

We are accredited by the Distance Education Accrediting Commission in Washington, D.C. DEAC is listed by the U.S. Department of Education as a recognized accrediting agency.

- **Career Support. A U.S. Career Institute exclusive!**

Once you graduate, you will be entitled to career support throughout your career.

We want you to have all the facts!

Our salary and employment figures are compiled from information published by the U.S. Department of Labor. Individual student earnings can vary depending on many factors such as the amount of experience you have, whether you work full-time or part-time, and where you work.

Be part of the Medical World...work at home or in a medical office!



**Make an
investment in
yourself with a
career in Medical
Transcription!**

No classes to attend! Online and self-paced!

RHDS Certification
Exam Included in
your Tuition.


\$180
value*

Build Employer
Confidence—
Get Certified!

† Provided in form of reimbursement when student submits receipt issued by AHDI, is graduated and has paid tuition in full. \$180 max value.

**Professional
Foot Pedal**

Included in
your tuition,
you'll receive
a professional
foot pedal.
Yours to keep
and use in
your career!



Career Coach program

We invest in you - up to \$400 Value**



After completing your certificate course, our Career Coach Program is an included benefit that will give you one-on-one access to a Career Coach Advisor. Our course and Career Coach Program can prepare you with the skills needed to help you start your new career.

Why U.S. Career Institute

Begin your distance education program with U.S. Career Institute today.

- Online and self-paced - study when and where you want
- Affordable tuition and low monthly payment options
- Easy to understand, customized learning materials
- Focus on real-world skills that you'll use in your career
- Risk-free preview and 100% money back commitment
- The U.S. Career Institute Career Coach program



**For Fastest Service, Call &
Enroll by Phone...Toll-Free**
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You can pay by check or use your Visa,
Mastercard or Discover credit /debit card.



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www.uscareerinstitute.edu

*With experience, <https://www.bls.gov/ooh/healthcare/medical-transcriptionists.htm>, 5/6/25

**Value depends on graduates' use of services available to them.

Q & A

QUESTIONS AND ANSWERS

- Q. Can I get reimbursed for the RDHS (Registered Healthcare Documentation Specialist) exam?**
A. Yes, U.S. Career Institute will reimburse graduates for up to \$180 towards the cost of the RDHS certification exam, administered through the AHDI. Students must submit receipt issued by AHDI, be graduated and have a paid in full status. Up to \$180 value.
- Q. Do all Medical Transcriptionists work at home?**
A. No. There are many jobs in offices, clinics and hospitals. However, home transcribing is also an option.
- Q. Are there other advantages?**
A. Yes. Security. The increased number of patients and hospital admissions means plenty of work for Medical Transcriptionist and Editing Specialists.
- Q. Is Medical Transcription and Editing easy to learn?**
A. Yes. Our step-by-step instruction will show you how.
- Q. How do I find work after I graduate?**
A. Your program provides you with the skills you need to succeed, as well as strategies for finding openings for medical transcribers. Plus, we offer career support for all of our graduates. That means that whenever you need help in your career, we'll be there for you!
- Q. Is U.S. Career Institute accredited?**
A. Yes! U.S. Career Institute is Accredited by the Distance Education Accrediting Commission. The Distance Education Accrediting Commission is listed by the U.S. Department of Education as a recognized accrediting agency. Because of this, our curriculum, faculty, procedures and policies are reviewed on a regular basis to ensure that we continue to meet the DEAC's exceptionally high standards of quality.
- Q. Will my credits transfer to other institutions?**
A. The acceptance of transfer of academic credits to another institution is determined by the receiving institution. Colleges/institutions individually establish criteria for transfer credit acceptance based on many factors, including but not limited to course content, final grade, credits per course, type of accreditation, age of credits, etc. U.S. Career Institute certificate courses may or may not transfer to other colleges and transferability depends solely on the receiving institution's criteria and determination. U.S. Career Institute does not imply or guarantee the transferability of credits from its courses.
- Q. If I'm in the military, can I be reimbursed for my tuition?**
A. U.S. Career Institute is approved for military education benefits. This includes the GI Bill®. Military personnel, veterans or veteran spouses may be eligible. U.S. Career Institute also accepts MyCAA funds for military spouse education assistance, certificate and associate degree programs must lead to a certification or license in order to be eligible for funding. For more information contact the Veteran's Administration or your military education office.
- Q. Will my employer reimburse me for my tuition?**
A. Some companies have tuition assistance programs. Students should check with their supervisor or personnel department for additional information.



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