



One of America's Hottest Jobs!



Experienced
**Medical
Assistants**
earn a median
salary of
\$42,000¹



Be a Medical Assistant!

Great Career...Great Future...and it's so easy to start!

Here's everything you need to know...

In as little as four months, you could be on your way to making great money!

> Be a Medical Assistant!

Join this exciting profession that is projected to grow much faster than average in the upcoming years!

Healthcare is booming! It's no secret, healthcare providers need Medical Assistants. In fact, the U.S. Department of Labor projects 15% growth from 2023 to 2033, much faster than average for all occupations, for Medical Assistants.¹

Employment in the fast-growing Medical Assistant field offers you a wide range of opportunities for excitement, fulfillment and advancement. Every physician's office, hospital, outpatient facility, medical laboratory and nursing care facility needs men and women who know what it takes to help patients, handle records and assist doctors and nurses with the utmost in caring and service. So whether you want a career as a Medical Assistant in a hospital, doctor's office, outpatient facility or surgery center, this Medical Assisting program will start you on the road to your dream job in the dynamic, in-demand healthcare field. You'll graduate with the confidence to pursue exciting job opportunities in various healthcare settings.

Security, great earning potential and much more...

With our online, self-paced Medical Assistant school, you can develop valuable skills that will allow you to take vital signs, assist doctors and nurses, help patients and work with patient records.

With your Medical Assistant training, you will be entering an in-demand career where you will become an essential member of any healthcare team, making meaningful differences in patients' lives every day. At U.S. Career Institute, we're committed to preparing you for important Medical Assistant Certification Exams.

Training that fits your life

If you can follow step-by-step directions, you can become a Medical Assistant. No need to change your daily schedule. No need to take time from your family or job. No classes to attend, and no schedules to keep. You will receive everything you need to succeed!



"I love the fact that the course is self paced."

"... The learning materials are very well created for easy learning. I love the fact you have easy access to your learning materials on any device... Once I finish my first certification through U.S. Career Institute I'll be starting another one!!"

Elizabeth



Experts guide you step by step

Your online Medical Assistant program was designed by experienced educators and industry professionals to give you all the skills you need to prepare for this exciting job in as little as four months. Everything is explained in easy-to-understand language. Accelerate your learning with our *Virtual Labs* that show you exactly what to do and how to do it.

Nothing is left to chance! As you finish each lesson, you're ready for the next one. No previous medical knowledge needed. And then when you finish your program, you'll be ready to work!



Be a vital part of the medical care team. Join the many men and women working in the healthcare industry to keep their families, friends and neighbors healthy and happy. Being a Medical Assistant benefits you and your community!

We offer self-paced, online training for Medical Assistant careers!

Learning with us is easy!

Imagine a class that always starts the second you're ready. One you don't have to travel to attend. A class that moves quickly through lessons you find easy and slows down on the topics you choose. Think of having an expert instructor standing by to answer your questions and cheer you along, just a phone call or email away. This is no dream. This is U.S. Career Institute!

Set your own pace!

Go as quickly as you wish - graduate in as little as four months. Lessons are available as you need them. As you complete each assignment, you send it to your instructor for grading. Then go on to the next lesson. No need to wait for the results of previous exams. And if you want to take time off for a vacation, your lessons wait until you return.

Your instructors are experts.

Most of our students have very few questions. Your lessons are designed to give you everything you need to know. But if you do have a question, an expert instructor will give you the answers you need.

Open-book exams take the pressure out of testing.

We don't try to test you on how much you can remember. We help you learn what you need to know and show you how to find the answers to what you don't know. We believe that open-book exams—just like those many colleges use—are the best way to find out how much you can accomplish in the real world.

You learn it all!

- ✓ Technology and Healthcare
- ✓ Medical Terminology
- ✓ Medical Equipment & Supplies
- ✓ Introduction to Anatomy
- ✓ First Aid Procedures
- ✓ Preparing Patients for Exams
- ✓ Minor Surgical Procedures
- ✓ Prepare & Administer Medications
- ✓ Everything you need to succeed!
- ✓ Medical Insurance 101
- ✓ Communication Skills
- ✓ Vital Signs
- ✓ Front Office Procedures
- ✓ General Office Equipment
- ✓ Bookkeeping Techniques
- ✓ Patient Therapies
- ✓ Pharmacology



Whenever you have a question, simply send us an email or call us toll-free for quick answers!

Your instructors are just an email or phone call away! Our staff of instructors is on duty year-round to answer any question you may have.



• No classes to attend...no schedules to keep!

Talk about flexibility! Our online program couldn't offer you more. No classes, no rigid schedules, no commute, no interruptions in your regular activities and commitments. Courses are self-paced so you study when and where you want. What could be better than that?

• Opportunity! Great Income! Rewarding Career!

A career as a Medical Assistant offers you the opportunity to earn a good income! Work with doctors, nurses and physician assistants in small and large medical organizations including government, educational, nursing care and outpatient facilities. As you become more experienced, you may be assigned more duties such as administering basic medical tests and medications, explaining care instructions or drawing blood — there is never a dull moment for a Medical Assistant!

• DEAC Accredited.

We are accredited by the Distance Education Accrediting Commission (DEAC). DEAC is listed by the U.S. Department of Education as a recognized accrediting agency.

• Career Support. A U.S. Career Institute exclusive!

Once you graduate, you will be entitled to career support throughout your career.

We want you to have all the facts!

Our salary and employment figures are compiled from information published by the U.S. Department of Labor. Individual student earnings can vary depending on many factors such as the amount of experience you have, whether you work full-time or part-time, and where you work.

Make an investment in yourself - become a Medical Assistant!



Compare the training,
the job and the
money you can make!

You'll be way ahead as a **Medical Assistant!**

No classes to attend! Online and self-paced!

CCMA Certification Exam Included in your Tuition.²


\$259 value

Build Employer Confidence—Get Certified!



Career Starter Guide

The Career Starter Guide will give you step-by-step guidance in getting your first job. Learn how to create a great résumé, write a letter of inquiry and how to perfect your interview skills.



We reserve the right to substitute items of equal or greater value when it becomes necessary.

Career Coach program

We invest in you- up to \$400 Value³

After completing your certificate course, our Career Coach Program is an included benefit that will give you one-on-one access to a Career Coach Advisor. Our course and Career Coach Program can prepare you with the skills needed to help you start your new career.



Why U.S. Career Institute

Begin your distance education program with U.S. Career Institute today.

- **Online and self-paced - study when and where you want**
- **Affordable tuition and low monthly payment options**
- **Easy to understand, customized learning materials**
- **Focus on real-world skills that you'll use in your career**
- **Risk-free preview and 100% money back commitment**
- **The U.S. Career Institute Career Coach program**



For Fastest Service, Call & Enroll by Phone...Toll-Free

800-528-7907

You can pay by check or use your Visa, Mastercard or Discover credit /debit card.



**U.S. Career
Institute®**

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¹ With experience, <https://www.bls.gov/ooh/healthcare/medical-assistants.htm#tab-6>, 9/4/24

² Provided in form of reimbursement when student submits receipt issued by NHA, is graduated and has paid tuition in full. Reimbursement is for up to \$259 towards the cost of the CCMA Certification Exam, practice test and study materials.

³ Value depends on graduates' use of services available to them.

Q & A QUESTIONS AND ANSWERS

- Q. Why do people become Medical Assistants?**
A. Because they can make good money and have skills that are needed all across the country...working with doctors, nurses and physician assistants...in medical practices and healthcare facilities.
- Q. Are there other advantages?**
A. Yes! Security. Healthcare organizations will always need people to assist with office and clinical functions, and ensure patients are treated with courtesy and care.
- Q. Can I get reimbursed for the Certified Clinical Medical Assistant (CCMA) exam?**
A. Yes, U.S. Career Institute will reimburse graduates for up to \$259 towards the cost of the CCMA certification exam, practice test and study materials through the NHA. Students must submit receipt issued by NHA, be graduated and have a paid in full status. Up to \$259 value!
- Q. How will I find work when I'm ready?**
A. U.S. Career Institute offers career support for graduates. We show you how to contact employers and present your credentials. When we receive job requests from employers, we retain this information for our graduates.
- Q. Is U.S. Career Institute accredited?**
A. Yes! U.S. Career Institute is accredited by the Distance Education Accrediting Commission. The Distance Education Accrediting Commission is listed by the U.S. Department of Education as a recognized accrediting agency. Because of this, our curriculum, faculty, procedures and policies are reviewed on a regular basis to ensure that we continue to meet the DEAC's exceptionally high standards of quality.
- Q. Will my credits transfer to other institutions?**
A. The acceptance of transfer of academic credits to another institution is determined by the receiving institution. Colleges/institutions individually establish criteria for transfer credit acceptance based on many factors, including but not limited to course content, final grade, credits per course, type of accreditation, age of credits, etc. U.S. Career Institute certificate courses may or may not transfer to other colleges and transferability depends solely on the receiving institution's criteria and determination. U.S. Career Institute does not imply or guarantee the transferability of credits from its courses.
- Q. If I'm in the military, can I be reimbursed for my tuition?**
A. U.S. Career Institute is approved for military education benefits. This includes the GI Bill®. Military personnel, veterans or veteran spouses may be eligible. U.S. Career Institute also accepts MyCAA funds for military spouse education assistance, certificate and associate degree programs must lead to a certification or license in order to be eligible for funding. For more information contact the Veteran's Administration or your military education office.
- Q. Are there any extras to buy?**
A. Your program includes the materials you need to complete your training. You will need access to a computer with an internet connection, Microsoft® Office and a video player.

